

City of Woodland

Centennial Planning

1906 to 2006

AGENDA

Date: Thursday, January 19, 2006 7:00 p.m.
Grange Hall

Attendees: (introductions) **Sign in (sheet)

- Minutes of November November 17, 2005
- Minutes of December 1, 2005
- Minutes of January 5, 2006

Committee reports :

Mint/Coins: Candy Hayes/Woodland Care Center staff

- Back of coin finalized
- Review of items
- Ordered from Wild 'n Wooly (discuss quantities ordered).
Subject to final order approval by City Council 1/23/06
- Need to finalize wording for the Storyboard Card w/coin.
- Wording for the plaque finalized
- Chamber banquet will market pre-orders for the plaque
- Verify quantities we want to order
- Final proof pending

Theme/Logo: Gloria Loughry, Vivian Mosby, Mari Ripp

- Copyright – Gloria is working on this through an attorney

Banners: Kathie Griffin/Chamber, Joy Haasl/Downtown Revitalization & Public Works Department

- Spec's finalized for pole banners, display banner and street banner
- Advanced Electric Signs – Quote received for Street banner
- Wild 'n Wooly – Quote PENDING
- DiJulio Displays – Updated quote PENDING
- Banner swatches reviewed and a color selected (Forest Green)

Sculpture: Joy Haasl/Downtown Revitalization

Photo displays, History & Descendents: Margaret, Mary Jo Kellar, Grace Bergstrom, Joyce Carlson, Laurie Almer, Walt Hansen, Sr., Quintin Robbins, Annabelle Bauman, David Freece, Susan Tissot

Tulip Festival / Tractor Display: Benno Dobbe

Other displays: Mary Jo Kellar, Noel Johnson, Vivian Mosby

Publications: Margaret Colf Hepola, Noel Johnson

- *Woodland Echo* newspaper
- Scan 1st edition (Margaret Colf Hepola)

Budget: Mari Ripp, Vivian Mosby

- Report on donations and revised budget
- Sales tax on food (Erin)

Video Presentation: Mari Ripp, Jeanette Scibelli

- Contract with Gloria Loughry to produce the DVD / video
- Quote from Gloria pending

Display Boards: Mari Ripp, Erin Thoeny
Contacted State again; Erin visited

Time Capsule: Walt Hansen, Mike Golik, Margaret Colf Hepola

- report

Stationary / Sponsor Form: Mari Ripp, Tami Miller, Erin Thoeny-Friends of the Library, Benno Dobbe, Rotary Club

- Stationary / letterhead is finalized. Order pending
- Sponsor form/letter released (Noel Johnson, Benno Dobbe & Rotary)
- Discussion on Sponsor levels and advertising for the sponsors/donations
- Mari Ripp, has started a list of interested persons that want tables and tickets. Responded to these people.
- MASTER LIST / maintenance

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Dinner Event-March 4th: Barbara Karnis, Erin Thoeny-Friends of the Library,
Bridget Cain Bushman, Mari Ripp

- Gala Dinner
 - 1) Location
 - 2) Program and Printing of Programs *SEE SAMPLE
 - Color guard? Veterans
 - National Anthem
 - 3) Entertainment
 - Sherry Bozorth, Bob Wallilia / Sandy Larson
 - 4) Food
 - Catering by Lewis River Golf Course (Erin give update)
 - Menu: Walt's Wholesale Meats is donating the meat. He said prime rib is fine, just let him know. Benno is checking with the Seafood Company still.
 - 5) Waitstaff
 - 6) Hostess seating: Rotary
 - 7) Table names – How many tables will there be? Have History Committee help with finalizing the table **names (Can this be done tonight?) Inquires received to request a family name on a table if buy entire table. Discussion.**
 - 8) Decorations
 - 9) Set up / Clean up – **Need to get a committee**
 - 10) Woodland Police Reserves- assist with security before, during and after the event (Mari will contact Chief)
 - 11) What about Sunday event? Need to get this planned too!
 - 12) Photographer (Mari working on this) / Candid shots,etc

TICKETS:

- Ticket design- DRAFT from Tami; **SET A DEADLINE**
 - 1) Price of the tickets \$25.00
 - 2) Quantity _____ **NEED TO FINALIZE!**
 - 3) ORDER by [Date] **FINALIZE TONIGHT??**
 - 4) Major Sponsors printed on tickets (3)
 - 5) No children at event; **NOTE ON TICKET**
 - 6) Issued by – Chamber of Commerce, payable to City. OK per City Attorney for tax purposes.
 - 7) Coordinate table reservations with Chamber; **HOW?**
 - 8) Inquiries already coming in to get tables and tickets
- List of special guests that will be no charge? Emergency tickets (#)? Any others?)

New business:

- Jerry Gay is making a sign to go above the “Welcome to Woodland” sign near the Chevron station

Next meetings:

Note: The meeting location has been moved due to schedule conflicts at City Hall

Thursday, February 2nd 7:00 p.m. at the Grange Hall

Thursday, February 23rd 7:00 p.m. at the Grange Hall

Thursday, March 2nd 7:00 p.m. at the Grange Hall

Contact: Mari Ripp, Clerk-Treasurer, City of Woodland
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(360) 225-8281 ext. 14 or rippm@ci.woodland.wa.us

Also visit: www.lewisriver.com/woodlandcentennial/ and
www.ci.woodland.wa.us for more information.